

February 18, 2021
FOIA Contact Person(s)
U.S Environmental Protection Agency
1200 Pennsylvania Avenue, NW (2310A)
Washington, DC 20460

Re: Freedom of Information Act Request

Dear Sir or Madam:

Pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. 552, I am requesting copies of any and all communications from 1996-1998 that pertain to seven Environmental Protection Agency (EPA) Climate Change fact sheets published in 1997 and 1998.

Specifically, I am requesting a copy of correspondence and communications, emails included, between state or local agencies and the EPA, as well as any intra-agency communications associated with the production of seven EPA Climate Change fact sheets. Three of these fact sheets were published in 1997 for the states of California, Delaware, and New Jersey, and four were published in 1998 for the states of Hawaii, Maryland, Rhode Island, and South Carolina. Each fact sheet discusses current and anticipated impacts of human activities, such as increased greenhouse gas emissions, on climate change at local, national, and global levels. Given their state specificities, any related state and local agencies' communications with the EPA, or intra-agency communications, are of particular interest.

The Office of Policy, Planning and Evaluation published the 1997 fact sheets; the Office of Policy, Climate and Policy Assessment Division published the 1998 fact sheets. Please find all seven fact sheets attached to this request, and listed by number and date as follows:

- **Climate Change and California (September 1997) (EPA 230-F-97-008e)**
- **Climate Change and Delaware (September 1997) (EPA 230-F-97-008h)**
- **Climate Change and New Jersey (September 1997) (EPA 230-F-97-008dd)**
- **Climate Change and Hawaii (September 1998) (EPA 236-F-98-007e)**
- **Climate Change and Maryland (September 1998) (EPA 236-F-98-0071)**
- **Climate Change and Rhode Island (September 1998) (EPA 236-F-98-007v)**
- **Climate Change and South Carolina (September 1998) (EPA 236-F-98-007w)**

As part of this request, and in addition to searches of potentially responsive records held at the EPA, I am requesting also that certain, specific records accessions of the EPA and held at the Washington National Records Center (WNRC), Suitland, Maryland, or at any regional Federal Records Center (FRC), be searched for any information responsive to the request. I have listed these accessions in two attachments to this request. Correspondence accessions are listed in Attachment A, and policy accessions are listed in Attachment B.

I request as well that I be provided with copies of the official Records Transmittal Forms (SF-135s) associated with each of the accessions listed in Attachment A and Attachment B. My review of such forms may assist in identifying clearly responsive materials; I am happy to work with agency FOIA staff to perform this task.

For reference, I have also attached EPA retention schedules N1-412-87-004 as Attachment C and N1-412-94-006 as Attachment D. I ask that the record series listed in these documents, and held by the EPA in its headquarters or regional offices or under agency control at any records centers, be searched as well for responsive documents.

As a further request and reference, I am linking to the EPA's agency-wide Correspondence Management System (CMS) records schedule, viewable from page 90 to 93 of the [November 2020 EPA Records Schedules in Final Status](#). The data therein was migrated from the National Correspondence Tracking and Information Management System (NCTIMS) to CMS in October of 2004. I request that a search of CMS be conducted to locate any correspondence or other communications regarding the seven 1997 or 1998 EPA Climate Change fact sheets delineated above. If the database is searchable by keyword or subject, please consider utilizing these suggested search terms, as well as any other terms which will yield responsive documents:

- "Climate Change and California"; "Climate Change and Delaware"; "Climate Change and New Jersey"; "Climate Change and Hawaii"; "Climate Change and Maryland"; "Climate Change and Rhode Island"; "Climate Change and South Carolina"; "Climate"; "Climate Change"; "Greenhouse"; "Greenhouse Emissions"; "Greenhouse Gas"; "Earth's Climate"; "Global Warming"; "Carbon Dioxide"; "CO2"; "Atmospheric"
- If the database can be searched by correspondent, please also search by the state environmental or natural resource agencies specific to California, Delaware, Hawaii, Maryland, New Jersey, Rhode Island, and South Carolina. Additionally, please search by major officials who had jurisdiction over or within each of these noted states and may have provided input on the fact sheets, such as governors, senators, representatives, and mayors. Some suggested search terms are as follows:
 - "California Environmental Protection Agency"; "California Natural Resources Agency"; "Delaware Department of Natural Resources and Environmental Control"; "Hawaii Office of Environmental Quality Control"; "Hawaii Department of Land and Natural Resources"; "Maryland Department of the Environment"; "Maryland Department of Natural Resources"; "New Jersey Department of Environmental Protection"; "New Jersey Office of Natural Resource Restoration"; "Rhode Island Department of Environmental Management"; "Rhode Island Bureau of Natural Resources"; "South Carolina Department of Health and Environmental Control"; "South Carolina Department of Natural Resources"
 - "Gov. Pete Wilson"; "Sen. Dianne Feinstein"; "Sen. Barbara Boxer"; "Gov. Tom Carper"; "Sen. William Roth"; "Sen. Joe Biden"; "Gov. Ben Cayetano"; "Sen. Daniel Akaka"; "Sen.

Daniel Inouye"; "Gov. Parris Glendening"; "Sen. Paul Sarbanes"; "Sen. Barbara Mikulski";
"Gov. Christine Todd Whitman"; "Sen. Frank Lautenberg"; "Sen. Bill Bradley"; "Gov.
Lincoln Almond"; "Sen. John Chafee"; "Sen. Claiborne Pell"; "Sen. Jack Reed"; "Gov.
David Beasley"; "Sen. Strom Thurmond"; "Sen. Fritz Hollings"

To the extent that any relevant documents are classified, I request that they be declassified and/or sanitized for our review. If there are classified documents that cannot be declassified and/or sanitized, I request that you identify any and all such documents by listing date, author, recipient(s) and unclassified subject matter. I would also appreciate receiving any materials that can be released as soon as possible, rather than waiting for all responsive documents to clear the review process.

History Associates agrees to pay all reasonable and standard processing fees authorized by 5 U.S.C. 552(a)(4)(A) and the applicable regulations up to \$250. Should the fees exceed this amount, please call me with an estimate of the total costs in order that specific expenditures beyond \$250 can be authorized.

Should you have any questions or concerns regarding this request, please contact me at (301)279-9697 or via email to meisen@historyassociates.com.

Sincerely,



Mimi Eisen
Historian